



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council

Held in the Community Centre, North Street, 6.45pm

On Monday 2nd February 2015

Present

Cllr. Morrell – Chairman, Cllr. Joy, Cllr. Hart, Cllr. Smith, Cllr. Hawkins, Cllr. Marchant, Cllr. Green, Cllr. Bretan and Cllr. Parsons

In Attendance: Mrs D Emmott – Clerk, Cllr Barrett and two members of the public.

14/02/2015 Apologies for Absence

None

15/02/2015 To Elect a Vice-Chair

It was **resolved** that Cllr. A. Bretan be elected Vice-Chair. Proposed by Councillor Smith, seconded by Councillor Marchant.

16/02/2015 Declarations of Member's Interest in Matters on the Agenda

Cllr. Hart abstained from commenting on Planning Applications.

17/02/2015 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Meeting held on Monday 5th January 2015 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed by Cllr. Marchant, seconded by Cllr. Bretan.

18/02/2015 Public Participation

A resident informed:

- a) Village Hall Bus Shelter – repairs 2 -3 months.
- b) The new LED lighting is much better.
- c) Questioned Craven District Council on the sale of what was an Affordable House on Woodturners yet to receive a reply.
- d) Attended Library Consultation - raised concern over North Yorkshire County Council figures.

19/02/2015 Planning Applications

- a) Application Number: 66/2014/15330
Proposal: Removal of Condition 12 of Previous Planning Application Ref: 66/2013/13537 (condition 12 Requires the Provision of a Scheme of Affordable Housing to be Provided).
Location: Little Croft, West Lane, Sutton-in-Craven
Applicant RN Wooler & Co
No comment
- b) Application Number: 66/2015/15358
Proposal: Outline Application For Construction of 20 Houses
Location: Land To The South West of Greenroyd Drive And Harper Grove, Sutton-in-Craven
Applicant: Ms J Rushworth
 - This site application has not previously been consulted on in the Strategic Land Availability Assessment.
 - The land is a Greenfield site it lies within the Special Landscape Area and is outside the Development Boundary of Sutton-in-Craven, in open country side, where the Local Plan places strict control over new development and seeks to protect the character and quality of the countryside.
 - Brownfield sites should be developed first i.e. Low Fold, Manor Way, Yeadon House site.
 - It would unacceptably erode the village character and identity of Sutton. The development on the rising slope of the site would be prominent.
 - The Aire Valley Sewer is at capacity more housing will exacerbate the problem.
 - Sutton has had much development in the last few years and there is great concern that there is a disproportionate amount of housing development for what is a modest village.
 - A further disquiet is the capacity of the surrounding network to accommodate the traffic generated by this development.
 - We would question the assertion that there is an under supply of housing in the Borough when the latest Housing Position Statements from 2013 was able to demonstrate a 5 year supply. We appreciate the 5 year plan calculation is likely to be boosted based on updated household projections, but this only increases the requirement Borough wide (based on figures derived from Policy Committee on 24th July 2014) from 160 per year to 172 per year, hardly a significant amount, Moreover, this negligible revision is insufficient in our view to justify the use of a greenfield site.

- c) Consultation on planning application for the purposes of the Erection of a single storey kitchen extension and an electrical kiosk on land at Sutton-in-Craven Church of England Primary School, Main Street, Sutton-in-Craven.
No Objections

21/02/2015 North Yorkshire County Council Report

- Cllr. Barrett reported:
- a) That the deadline for comments on the Libraries consultation is 8th February 2015.
- b) The dropped kerbs have finally been put in on Holme lane at the crossing at the bottom of the park.
- c) Cross Hills Railway Station – A feasibility study looking at potential new railway stations in North and West Yorkshire, has put the reopening of the station at Cross Hills as “potentially promising” and recommended for further feasibility work.

21/02/2015 Craven District Council Report

- Cllr. Hart reported:
- a) The consultation on Preferred sites, Land South of Sutton lane - 81 comments have been received. Other sites are now being looked into.
- b) Development completed before the Local Plan is finalised will not count towards Housing Figures for Sutton. The approximate completion date for the Local Development Plan is December 2015.

22/02/2015 Clerks Report & Correspondence

- a) **Environment Agency**
Invitation requested for a representative/s to attend a Parish Council meeting to discuss flooding issues/funding/Insurance in light of recent reports and documents.
- b) **Bus Shelter – Village Hall**
Confirmation received that repairs have been ordered.
- c) **North Road**
Site not revisited as stated in April 2014 for remedial repairs. Subsidence reported. Cllr. Barrett to look into the matter.

1. Safety of pedestrians in the park with regard to Electric Scooters / Scooters and Bicycles being ridden in the Park -

Park Byelaws

Cycling – No person shall without reasonable excuse ride a cycle in the ground except in any part of the ground where there is a right of way for cycles.

Play Areas, Games and Sports

“Self-propelled vehicle” means a vehicle other than a cycle, invalid carriage or pram which is propelled by the weight of force of one or more persons skating, sliding or riding on the vehicle or by one or more persons pulling or pushing the vehicle.

Skateboarding etc – No person shall skate, slide or ride on rollers, skateboards or other self-propelled vehicles except in a designated area for such activities.

Where there is a designated area for skating, sliding or riding on rollers, skateboards or other self-propelled vehicles, no person shall engage in those activities in such a manner to cause danger or give reasonable grounds for annoyance to other persons.

It was **resolved** to advise Mark with the full backing of the Parish Council to stop anyone cycling, skating or riding scooters where in his opinion there is any danger to other members of the public.

2. Cross Hills Library

Report from the meeting:

The meeting on the 15th January was basically a presentation on how North Yorkshire County Council are going to facilitate Cross Hill’s library’s transition to a voluntary run facility.

Glusburn and Cross Hills Parish Council, members of neighbouring Parish Councils and members of the public attended.

By the end of the meeting, North Yorkshire County Council had been told that consultation should include the whole of their proposals, not just the implementation of their decisions. They were also told that there were alternative ideas that they needed to consider, some of which were radical but sensible, such as closing libraries that are operating at a considerable loss (Cllr. Barrett gave specific details of several that were operating at a loss in excess of £100,000 per annum) as opposed to the £6,000 savings that would be made by removing a librarian from our library.

A member of Glusburn and Cross Hills Parish Council met up with Cllr. Morrell and the Clerk to put together some points to formulate a joint response. This is being circulated to neighbouring parishes for input and the final comments will be forwarded to North Yorkshire County Council.

Summary of points

- Seriously flawed public consultation process.
- Lack of public support, indeed a significant level of opposition based on public feedback to Parish Councils
- Failure to carry out proper needs analysis, which will lead to sections of the community being disenfranchised.
- Significant risk to children's literacy standards
- Unrealistic expectations regarding alternative governance, which solely predicated on a volunteer-run service
- Disproportionate impact on the Libraries service within the context of the overall budget cuts across all areas of the council.
- The proposals would be a wholly inadequate service, which we believe would constitute a "Comprehensive and efficient library service" as required by the Public Libraries and Museums Act 1964.

3. Flooding Report

None

4. Footpath Report

a) **FOOTPATH NO. 05.39/30, GREENROYD DRIVE TO BRIDLEWAY NO.05.39/25 (WET INGS LANE), SUTTON-IN-CRAVEN MODIFICATION ORDER 2014**

On 15 January 2015, North Yorkshire County Council confirmed the above named Order.

The effect of the confirmed Order is to modify the Definitive Map by adding a Footpath from Greenroyd Drive across an area of former garages to Bridleway 05.39/25 (Wet Ings Lane) in Sutton-in-Craven.

b) **PROPOSED DIVERSION OF FOOTPATHS NO. 05.39/5 & 05.30/13, CRAG END, COWLING, GRID REF. SD 986 434**

Footpath no 05.39/5 runs within the curtilage of two properties and is obstructed by walls & fencing it appears that the curtilage of the properties has been extended at some point. One of the current owners has recently obtained planning permission to extend his house & curtilage, & is proposing to divert under the Highways Act onto a route which would directly cross two adjacent fields and avoid the curtilages of the properties all together.

The new route would have a recorded width of 2 metres and the surface would be recorded as grass.

Please note that the paths are currently recorded as being in the parish of Sutton-in-Craven: the parish boundary has been altered and these paths require renumbering into Cowling parish. It is intended to process any Order with the existing path numbers and to re-number these paths when all the paths affected by boundary change are re-numbered this will not affect the lawfulness of the order.

5. Park Pavilion/ Report

Sutton Village Committee request the use of the Park and its facilities for Funday, 21st June 2015.

It was **resolved** that permission to use the park be granted free of charge. The use of the Pavilion for washing up, changing rooms and first aid is granted subject to the Parish Councils policy and associated hire fees.

6. Craven District Council –Planning Decisions

a) **Appeal Ref: APP/C2708/D/14/2226845
1 Holmefield Farm, Sutton-in-Craven, Keighley, Yorkshire BD20 8DF
Decision**

1. The appeal is dismissed.

Main issues

2. The main issues are the effect of the proposed development on the character and appearance of the appeal property and the local area and on the living conditions of the occupiers of 3 Holmefield Farm, with particular regard to outlook, light and sense of enclosure.

7. National Planning Policy – Select Committee Report

The Communities and Local Government Committee, appointed by the House of Commons to examine the expenditure, administration, and policy of the Department for communities and Local Government has published the report on its inquiry into the Operation of the National Planning Policy Framework in its first two years, outlining a number of changes that should be made both to the NPPF itself and to the way it is applied.

The National Planning Policy Framework (NPPF) has now been in operation for two and a half years. A number of emerging concerns have been highlighted: The NPPF is not preventing unsustainable development in some places; that inappropriate housing is being imposed upon some communities as a result of speculative planning applications and that town centres are being given insufficient protection against the threat of out of town development.

Changes that should be made.

- Ensuring that the planning system delivers the sustainable development promised in the NPPF.
- Ensuring that the same weight is given to the environmental and social as to the economic dimension; that permission is only given to development if accompanied by the infrastructure necessary to support it; and that the planning system places due emphasis on the natural environment.

- All principal councils must move quickly to get an adopted plan in place: this will give communities increased protection against the threat of undesirable development.
- There is a call for a statutory requirement for councils to get local adopted within three years of legislation being enacted.
- The complex issue of land supply must be addressed. Provisions in the NPPF relating to the viability of housing land are leading to inappropriate development these loopholes must be closed. Clearer guidance about housing need should be addressed. In addition, local authorities should be encouraged to review their green belts as part of the local planning process;
- Changes should be made to ensure the NPPF gives greater protection to town centres. The internet has changed the way we shop; town centre planning policy must therefore evolve too. A call for an end to permitted development that allows shops and buildings used for financial and professional services to become homes without planning permission; a policy which is undermining the local planning process.

The NPPF makes clear the importance of a plan-led system that delivers sustainable development. DCLG (Department of Communities and Local Government) is hopeful the Government will make the changes proposed to ensure that this principle is met and the NPPF becomes a document in which everyone can have greater confidence.

8. North Yorkshire County Council Street Lighting Energy Reduction Programme

Sutton-in-Craven is included in the street lighting energy reduction programme. The scheme involves turning off some lights between midnight and 5am when road use has been shown to be at a minimum.

The decision as to which lights are left on or turned off is based on a fixed set of exclusion criteria. These criteria have been agreed by the Council and allow the scheme to be implemented impartially and consistently across the County.

The exclusion criteria area:

- Main traffic routes and road junctions
- Locations with a significant road traffic night time accident record.
- Areas with a significant record of relevant night-time crime or anti-social behaviour
- Lights outside sheltered housing and other residences accommodating vulnerable people
- Areas with 24 hour operational emergency services including hospitals
- Potential hazards on the highway such as traffic calming, speed humps and road crossings (except in 20mph zones)
- Parts of town centres that have concentrated night time activity or economy
- Areas covered by Police & Council CCT operations

Any light which does not meet one or more of the exclusion criteria will be included in the programme and will be switched off between midnight and 5am.

9. North Yorkshire County Council – Reduction to Grass Cutting Services in Sutton-in-Craven

North Yorkshire County Council are stopping cutting grass where it is not required for safety reasons.

The areas of grass are on Park Avenue, North Road, Boundary Ave, Hall Way/North Avenue, Crofters Mill and Hazel Grove Road. Total area of all the grass 4,461 SqM x 6 = 26,766 SqM per year.

Quotations are being sought.

10. Tour de Yorkshire

The race, which will be held on 1-3 May (Friday to Sunday), is expected to become a flagship cycling event in the UK in 2015 and an outstanding cycle race in the international calendar, including the participation of top international teams. It will be broadcast live on national TV and throughout Europe.

Craven will host approximately 8 miles on Sunday 3rd May, on the stage from Wakefield to Leeds. It will pass through Sutton in Craven village, through Cross Hills town centre and Kildwick en route to Silsden where it leaves the district.

11. Parish Liaison Group Meeting

The next meeting of the Parishes Liaison Group to be held on Tuesday 24th March 2015. The meeting will commence at 6.30pm and take place at Craven District Council's Belle Vue Square Offices, Broughton Road, Skipton. The nearest public car park is on Cavendish Street and parking is free after 6pm. Should you require disabled parking, please get in touch with Craven's Democratic Services team in advance of the meeting as this can be arranged at the rear of the offices.

Items carried forward from the last meeting are:

- Superfast Broadband North Yorkshire
- LEADER programme – update on the November 2014 bid and subject to approval, delivery of the strategy to start in 2015.
- NYCC Stronger Communities

The following items have been requested by the Local Councils' Association (Craven Branch):

- Craven DC Local Plan Update
- Changes to national planning rules and regulations
- An update on library and care homes provision in the District
- Parish Elections May 2015

23/02/2015 Members Reports from Meetings and Community Reports

- a) Cllr. Bretan attended the Craven Branch of the Yorkshire Local Councils Association. The following topics were discussed:
- Local Council Tax Support Grant
 - Local Council Award Scheme
 - Transparency Code for local councils with income and expenditure both below £25,000
 - Workplace Pensions
 - YLCA Internal Audit Service
- b) **Standards Committee** – Replacement Parish Representatives
Sutton-in-Craven Parish Council is illegible to nominate one member.
The role of the Standards Committee is to promote and maintain high standards of conduct and advise both District and Parish Councillors on matters of conduct.
- c) **Signage**
A resident has requested signs warning of falling branches in windy conditions be sited in the Clough.
An Arboriculturist carries out an inspection every two/three years and a Tree Surgeon visits at least once a year to undertake necessary works in the Clough. The Park Keeper also carries out maintenance work.
It is impossible to assess all trees in the Clough.
Bad weather can cause numerous problems and possibilities i.e. muddy slippery paths, flooding, tree branches affected by lightening or extreme windy conditions etc.
Due to the historic nature of the premises it is reasonable to assume that they are obvious to the visitor.
Under advisement signage is not recommended in this instance as we cannot have a sign for every supposed possible eventuality.

24/02/2015 Finance

It was resolved to authorise payments, orders and transfers listed in the report (circulated). Receipts noted.
Proposed Cllr Hawkins, seconded Cllr. Smith.

25/02/2015 Future Agenda Items

To be notified to the clerk.

26/02/2015 Date and Time of Next Meeting

The meeting closed at 8.20pm. The next meeting will be on the 2nd March 2015 at 6.45pm.

Sp131	City Electrical Factors	6.19	Lighting
Sp132	All Signage	106.44	Signage – Boating Lake / Pavilion
Sp133	Maxwell Amenity Ltd	432.48	Bowling Green
Sp134	Yorkshire Water	173.75	Park/Pavilion
Sp135	Staff (4 members)	2783.38	salaries
Sp136	HM Revenue & Customs	350.60	Tax & Nat insurance
Sp137	North Yorkshire Pension Fund	710.85	Pension Contributions